# TAX INVOICE

**[Your business name]**
[Street address]
[Town, postcode]
[Phone] · [Email]
**GST number:** [123-456-789]

**Invoice number:** [0001]
**Invoice date:** [DD/MM/YYYY]
**Due date:** [DD/MM/YYYY]

**Bill to:**
[Customer name]
[Customer address, email or phone]

| Description | Qty | Unit price (excl GST) | Amount (excl GST) |
|---|---|---|---|
| [Description of goods or services] | 1 | $0.00 | $0.00 |
| [Description] | 1 | $0.00 | $0.00 |
| [Description] | 1 | $0.00 | $0.00 |
| [Description] | 1 | $0.00 | $0.00 |
| | | Subtotal (excl GST) | $0.00 |
| | | GST 15% | $0.00 |
| | | **Total (incl GST)** | **$0.00** |

**Payment:** please pay by the due date to [Bank name] account [00-0000-0000000-00], using the invoice number as the reference.
Thank you for your business.